

NEW SPIRIT LUTHERAN CHURCH ENDOWMENT FUND

Grant Application

Date of Application:

Name of Applicant Organization:

Address (City, State, Country):

Telephone:

Executive Director's Name:

Telephone:

Grant Contact's Name:

Telephone:

Title of Program/Project Requesting Funding:

Amount Requested:

WELCOME TO THE NEW SPIRIT ENDOWMENT FUND!

Because we serve a generous Lord who has blessed us beyond measure, we want to reflect God's generosity and bring practical help and hope to the world that God loves. One of the important ways we do that at New Spirit is through our Endowment Fund. This fund has been created to provide a source of financial assistance to organizations and ministries that are busy doing God's work in the world. Those of us who are part of the Endowment Board (that invests and administers these funds) are excited to be part of this blessed work, because we can see lives being changed, and because we know that God loves a cheerful giver (2 Corinthians 9:7).

What we fund. The witness of Scripture, common sense, and our bylaws all suggest that there are a host of worthwhile ministries where our endowment proceeds might legitimately be distributed. For example, there is the whole area of "human needs," or "social ministry." There's also the whole sphere of "disciple-making" (new church starts, leadership development, Bible distribution, prison ministry, chaplaincy, etc.). Both spheres are crucial to the life and faithful witness of the church, and we are committed to funding both.

The size of grants that we award typically run between \$1,000 and \$10,000, but we are open to grant requests smaller or larger than that.

FOCUS AREAS

In order to achieve an approach that is in sync with the current strategy of our congregation and balances a number of legitimate areas of need, our Endowment Board has adopted the following approach.

We have created some key “focus areas” to fund grant applicants. Please check which box(es) your project would help support.

- Focus Area #1. Human Needs (Tucson & Pima County)
- Focus Area #2. Human Needs (rest of AZ and beyond)
- Focus Area #3. Disciple-Making (local and beyond)

GENERAL GUIDELINES

The Endowment Fund makes grants only to tax-exempt organizations with 501(c)(3) classifications from the Internal Revenue Service. *Organizations may apply for funding once per calendar year.* It does not support for-profit organizations or candidates for political office. The Fund will not consider requests for endowments, general fundraising, or deficit financing.

- Please remember to attach a copy of your organization’s 501(c)(3) letter.**

Each grant application must be completed in its entirety for consideration. (Added this statement instead of listing all the elements from the PROJECT DESCRIPTION area below. The guidelines list them out on the website however, having them listed here just adds a lot especially since each element is broken out below.)

If salary expenses are included in a grant request, please provide what percentage of the salary is dedicated to the program/project being funded.

FUNDING EXCEPTIONS

Grant funding that will not be approved:

- Any administrative costs
- New construction projects and costs

GRANT TIMELINES & DEADLINES

We award grants semi-annually, at our January and July board meetings. Grant award checks are normally mailed within a few weeks of our decision.

- The deadline for submitting a grant proposal for our January board meeting is Dec. 15th.
- The deadline for submitting a grant proposal for our July board meeting is June 15th.

PROJECT DESCRIPTION

Organization/Congregational Description

Please provide an overview of your organization or group.

Mission Statement

State your program's mission or give your Mission Statement

Need or problem statement

Describe the specific needs or problems your program seeks to address

Location or Geographic Area

Indicate the location(s) and/or geographic area served

Overview: Describe the Program/Project for which you seek funding

Briefly describe program/project and your intended use of grant funds.

Outcomes & Benefits

Please list the anticipated outcomes for your program and describe the benefits realized by your program participants.

Action Plan & Timeline

Briefly describe the implementation plan for this project, with a timeline. Specify what will be done, and by whom.

Project Budget

Please include a budget for your project, or attach as a separate document. If this is a request for general support for your overall program, please include your latest annual budget that outlines income and expenses.

Additional Information

Please feel free to attach any additional information to this application that would help us to better understand your program or project.

OTHER CONSIDERATIONS

1. Is a representative of your group willing to come and speak at New Spirit Lutheran Church regarding your project?

2. If applicable, may members of the Endowment Fund visit your organization and/or project?

SUBMITTING THE APPLICATION

Questions? We're happy to talk to you about any questions you may have about applying for a New Spirit Endowment Fund grant. Call the church office at 520-296-2461, or email our Executive Assistant, Nancy DiFebbo (nancy@newspiritlutherantucson.org) who will forward your message or email to the Endowment Board.